THE FERGUSON LIBRARY
MINUTES OF THE MEETING OF THE BOARD OF TRUSTEES
February 27, 2018

Present:

Board Members:  S. Frederick, Chair; G. Caggainello; W. Callion; T. Cassone;
A. Livingston; D. Williams

Citizen Advisers: S. Conley; P. O’Brien Morrow; S. O’Shea; K. Pazmiño-Guerrero;
J. Peloso; A. Sexton

Staff: A. Knapp; L. Avellar; N. Bochicchio; C. Hubbard; S. LaPerla

Invited Library Staff:  Sarah Walker; Caroline Ward

Mr. Frederick called the meeting to order.

Minutes

Upon a motion by Mr. Caggainello, seconded by Mr. Callion, the minutes of the
meeting of December 5, 2017 were accepted as presented.

Treasurer’s Report

Mr. Frederick said that the auditor’s report for the year ending June 30, 2017 is not
ready for review at this meeting.

Mr. Williams presented the results of financial operations for the seven months
ending January 31, 2018, noting variances in several revenue and expense
categories.

President’s Report

Ms. Knapp discussed the operating statistics for the first seven months and then
presented Ms. Ward who discussed the library’s services to families.  Ms. Ward will
be retiring on April 1st after 19 years as Coordinator of Youth Services.  Following
Ms. Ward’s presentation, Ms. Walker performed a traditionally storytelling, a skill
often performed by youth librarians.

Executive Committee

Mr. Frederick said that the Executive Committee met on February 27th and reviewed
the matters on the Board of Trustees agenda.  Draft minutes of this meeting were
distributed.
Development Committee

Mr. Callion said that the Development Committee met on February 22, 2018 and reviewed reports on the annual appeal, A Novel Affair and the fundraising project for the Harry Bennett Branch flooring. Ms. Avellar then discussed plans for Fairfield County Giving Day and Ms. Peloso, co-chair of A Novel Affair committee, said auction prizes are still needed for the event.

Pension & Personnel Committees

Mr. Cassone said that at the joint meeting of the Pension and Personnel Committees reports were received from the pension plan’s investment manager on the performance of the plan’s assets and from the actuary on the plan’s funding as of July 1, 2017 and recommendations for contributions for fiscal year 2019. The library’s labor counsel also attended the meeting and discussion took place on planning the upcoming contract negotiations with the bargaining unit.

Friends of Ferguson

Mrs. Sexton reported that the Friends of Ferguson is planning to hold their March board meeting at the Harry Bennett Branch so the Friends can better understand the library’s total operation. She reported on the Friend’s revived membership newsletter and book shop sales.

Old Business

2018-2025 Capital Budget

Ms. Knapp reported that the Planning Board will recommend three projects to the Mayor: $60,000 and $100,000 for PC Replacement and Computer Infrastructure, respectively; and $200,000 to start the Bennett Branch Modernization Project.

New Business

Ms. Knapp said she is planning to set up a Board of Trustees Retreat in March to work on developing strategies for each of the five approved goals on the new strategic plan.

A motion was made by Mr. Callion and seconded by Mr. Cassone, and unanimously passed, to enter into Executive Session. At that time, Citizen Advisers and guests withdrew from the meeting.

At the conclusion of the Executive Session, no action was taken.

There being no further business, the meeting was adjourned.

Anderson Livingston
Secretary