

exploring or already embracing a remote team as a significant portion of their workforce.

#### **We Work Remotely.**

weworkremotely.com  
Used by big-name companies such as Google, Amazon and Basecamp. This site has a simple interface that makes searching for remote positions easy.

#### **Working Nomads.**

workingnomads.co  
Curates lists of the most interesting remote job offers in many professional career areas, connecting professionals who want to work remotely with innovative companies offering independent positions.

## DATABASES

**Available at the Ferguson Library. Visit [fergusonlibrary.org/resources](http://fergusonlibrary.org/resources).** (If prompted for a patron ID, enter your Ferguson Library card number)

#### **ABI/Inform**

Comprises ABI/INFORM Global, Trade & Industry, and Dateline databases, with thousands of full-text articles on business and trade.

#### **Job Now**

Practical job search and vocational guidance tools for help in interview preparation, resume writing, unemployment insurance application, GED and college entrance test prep, and skills assessment.

#### **Foundation Directory Online (Professional)**

Locate timely, compre-

hensive information on American funders and grant-makers, with tips on grant writing and connecting with funding sources.

#### **National Directory of Nonprofit Organizations**

Guide to the nonprofit world designed for marketers, sales staff, and nonprofit professionals providing contact and basic factual information on the largest nonprofit organizations in the United States.

#### **Small Business Reference Center (EBSCO)**

Offers exclusive full text for many top consumer small business reference books, as well as tools to address many small business topics.

#### **Small Business Resource Center (Gale Business: Entrepreneurship)**

Support for prospective and current entrepreneurs, covering all aspects of starting and operating a business, including accounting, human resources, management, marketing, and taxes.

#### **Udemy (Gale)**

Top-rated courses offer up-skilling in the areas of business, tech and personal development across more than 75 different categories. More than 4,000 online video courses are available.

#### **Value Line**

A company and industry research service that covers stocks, mutual funds, options and convertible securities, and special situation stocks.

## PODCASTS

#### **College Central.**

Whether it's internships, shadowing, job fairs, resumes, cover letters or portfolio, if it pertains to landing a job after graduation, chances are this site has a podcast on the topic.

#### **Copeland Coaching.**

Made for job seekers who want to jump start their job search. Each week it dives into career topics from interviewing to personal branding to applying and negotiating.

#### **Happen To Your Career.**

Everything you've wished your work could be is real. It just doesn't happen the way you think. Learn how top performers find work that fits.

#### **The Voice of Job Seekers.**

Career consultant Mark Anthony Dyson shares his own knowledge plus interviews experts on subjects ranging from how job seekers can get noticed online to building your personal brand.

For additional assistance with your career journey, call 203 351-8221/8222 to book an appointment with a librarian.

You can also fill out the Book-A-Librarian form at: <https://www.fergusonlibrary.org/services/book-a-librarian>

# JOB SEARCH RESOURCES



## FERGUSON LIBRARY

[FERGUSONLIBRARY.ORG](http://FERGUSONLIBRARY.ORG)



*Generously supported by the Friends of the Ferguson Library*

## BOOKS

Aujla, Dev.  
**50 Ways to Get a Job: An Unconventional Guide to Finding Work on Your Terms.**  
650.14 A923f

Bernstein, Brenda and John Henry Weiss (eds.).  
**The Big Book of Job-Hunting Hacks: How to Build a Resume, Conquer the Interview, and Land Your Dream Job.**  
650.14 B531b

Dalton, Steve.  
**The Job Closer: Time-Saving Techniques for Acting Resumes, Interviews, Negotiations, and More.**  
650.14 D152J

DeCarlo, Laura.  
**Resumes.**  
650.142 D291r 2019

Fineman, Meredith.  
**Brag Better: Master the Art of Fearless Self-Promotion.**  
650.1 F495b

Finkle, Jane.  
**The Introvert's Career Guide: From Landing a Job, to Surviving, Thriving, and Moving on Up.**  
65.14 F499i

Ng, Gorick.  
**The Unspoken Rules: Secrets to Starting Your Career Off Right.**  
650.1 N576u

Hannon, Kerry.  
**Great Jobs for Everyone 50+: Finding Works That Keeps You Happy and Healthy . . . and Pays the Bills.**  
331.702 H246g 2018

Hasson, Gill.  
**Career Finder: Where to Go from Here for a Successful Future.**  
650.1 H355c

Pollak, Lindsey.  
**Recalculating: Navigate Your Career Through the Changing World of Work.**  
650.1 P771r

Poundstone, William.  
**How Do You Fight a Horse-sized Duck?: Secrets to Succeeding at Interview Mind Games and Getting the Job you Want.**  
650.144 P876h

Santoro, Marisa.  
**Own Your Authority: Follow Your Instincts, Radiate Confidence, and Communicate as a Leader People Trust.**  
658.4 S237o

Serdula, Donna.  
**LinkedIn Profile Optimization.**  
650.13 S482l 2020

Shell, G. Richard.  
**The Conscience Code: Lead with Your Values; Advance Your Career.**  
174.4 S544c

Siegel, Ian.  
**Get Hired Now!: How to Accelerate Your Job Search, Stand Out, and Land Your Next Great Opportunity.**  
650.14 S571g

Snyder, Kirk.  
**Finding Work You Love: 3 Steps to Getting the perfect Job After College.**  
650.14 S675f

Tieger, Paul D., Barbara Barron, Kelly Tieger.  
**Do What You Are: Discover the perfect Career for You Through the Secrets of Personality Type.**  
331.702 T561d 2021

Troutman, Kathryn.  
**Federal Resume Guidebook: First-ever Book on federal Resume Writing Featuring the Outline Format Federal Resume.**  
650.142 T861f 2020

Weiss, John Henry.  
**Moving Forward in Mid-Career: A Guide to Rebuilding Your Career After Being Fired or Laid Off.**  
650.14 W432m

Williams, Lynn.  
**Ultimate job Search: Master the Art of Finding Your Ideal Job, getting an Interview and Networking.**  
650.14 W724u 2021

## WEBSITES

### GENERAL WEBSITES

**Career Builder.**  
careerbuilder.com

**Glassdoor.**  
glassdoor.com

**Idealist.**  
idealist.org

**Indeed.**  
indeed.com

**Jobs on Facebook.**  
facebook.com/jobs

**LinkedIn.**  
linkedin.com

**SimplyHired.**  
simplyhired.com

**Snag a Job.**  
snagajob.com

**USA Jobs.**  
usajobs.com

**ZipRecruiter.**  
ziprecruiter.com

## LOCAL WEBSITES

**American Job Centers.**  
portal.ct.gov/ajc

**Apprenticeship Programs.**  
ctdol.state.ct.us

**Connecticut's Job Bank System.**  
cthires.com

**Job Fairs/Employer Events.**  
portal.ct.gov/ajc/recruitmentevents

**Local Veterans Employment Representatives.**  
ctvetjobs.org

## RESUME ASSISTANCE AND CAREER INFORMATION WEBSITES

**Balance Careers.**  
thebalancecareers.com  
Provides clear, practical advice on job searching, resume writing, salary negotiations and other career planning topics.

**Indeed Resume Builder.**  
indeed.com/create-resume  
Presents resume templates in addition to resume advice, examples and tips to help you get hired.

**O\*NET Online.**  
onetonline.org  
Has detailed descriptions of the world of work for use by job seekers, workforce development and human resources professionals, students, researchers and more.

**Purdue Online Writing Lab.**  
owl.purdue.edu  
Free resources on writing, teaching writing, research, grammar and mechanics, style guides, English as a second language, job search writing and professional writing.

## WEBSITES FOR CREATIVE PROFESSIONS

**Artist Communities Alliance.**  
artistcommunities.org  
Provides creative professionals with job opportunities in the arts. This typically includes jobs at art galleries, museums or educational institutions.

**Behance.**  
behance.net  
A job listing website and social media platform that allows creative professionals to upload and showcase their portfolio. It has an extensive selection of creative job opportunities from employers all over the world.

**Creative Hotlist.**  
creativehotlist.com  
Premiere career resource for the professional creative marketplace.

**Dribbble.**  
dribbble.com  
A social networking platform where creatives can showcase their portfolios and apply for unique jobs.

**The Professional Association for Design (AIGA).**  
aiga.org  
AIGA includes listing from small companies to well-known corporations and allows you to adjust your search based on your location, experience-level or job type needs.

## WEBSITES FOR RECENT GRADUATES

**College Grad.**  
collegegrad.com/  
Job site for college students and recent grads looking for access to the jobs that will make the

most of their education, training and experience.

**Cool Works.**  
coolworks.com  
Features job opportunities in great places — from National Parks to Ski Resorts, Dude Ranches to Summer Camps, and everything in between.

**Scouted.**  
scouted.io  
An end-to-end talent management platform that helps companies retain and develop the right people through their whole career journey: from on-boarding and promotions, to career shifts and retirement.

## WEBSITES FOR SENIORS

**AARP.**  
aarp.com

**Retired Brains.**  
retiredbrains.com

**Workforce50.**  
workforce50.com

## WEBSITES FOR VIRTUAL JOBS

**Crossover.**  
crossover.com  
Matches the top 1 percent of global professionals with top-tier careers, and finding solutions to make remote work more efficient than ever before.

**Flex Jobs.**  
flexjobs.com  
For anyone who wants a job with some kind of flexibility — remote, work from home, hybrid, part-time, freelance, or flexible schedule.

**Remote.co.**  
remote.co  
Provide expert insight, best practices, and valuable support for organizations