Ms. Bromley called the meeting to order.

**Minutes**

A motion was made, seconded, and passed to approve the minutes of the December 6, 2016 Board meeting.

**Treasurer’s Report**

Mr. Bochicchio presented the report on financial operations through January 31, 2017, noting variances in several revenue and expense categories.

**President’s Report**

Ms. Knapp reported on the recruitment for a new Human Resources Director, and Ms. LaPerla presented a strategic planning dashboard through December 31, 2016. Three members of the Youth Services staff, Caroline Ward, Amy Laughlin and Amy Twing, discussed their work on the United Way’s Cradle to Career project.

**Building Committee**

Ms. Knapp said that the Façade Restoration project is complete, except for punchlist items. The completion of the landscaping at the Bedford Street/Broad Street corner will get underway as soon as weather permits.

**Development Committee**

Ms. Avellar said that the Library is heavily promoting its participation in the Fairfield County Community Foundation’s Giving Day (March 9th). She also
reported on the preparations for A Novel Affair (April 19th), including sponsorships and auction items.

Long Range Planning

Ms. Knapp said at the recent Long Range Planning Committee meeting the Mission and Values statements were reviewed. She also commented on the results of an online community survey recently completed, noting in particular the importance of books and the positive feedback on our programs. She noted that the survey results confirmed the feedback from the community dialogues we have held.

Friends of Ferguson

Mrs. DiMattia commented on the impact George Nichols had on the Friends of Ferguson, especially on the management of the book shop. She reported on the recent successful author programs and on the Literary Competition which attracted 470 entries. She said that the Friends Board of Directors is busy on recruiting new members and is working on succession planning.

2017-2024 Capital Budget

Ms. Knapp reported that Mayor’s budget includes only a $60,000 technology project in short term capital. Bennett Branch flooring was included in 2018-2019 in long term capital.

2017-2018 Operating Budget

Ms. Knapp said that the Mayor provided a 3½% increase ($276,000) in operating funds for 2017-2018, compared to our requested increase of 7.9% ($626,000).

Alice S. Knapp
Secretary pro tem